

Job Application Form

1. Application forms should be submitted with cover letter, résumé with latest picture, last payslip and copies of supporting documentation.
2. Should you wish to apply for a post in more than one department, complete a separate form for each.
3. The Company reserves the right not to consider incomplete applications.
4. Send the completed application form to join@packsafari.com

1. Personal Particulars

Full Name	
Nationality	
If not Namibian, residence status	
Date of Birth	
ID Number	
Postal Address	
Residential Address	
Mobile Number	
Home Number	
Work Number	
E-mail Address	

2. Particulars of Post Applied for

Position:	Assistant Officer: Fleet Administration and Finance
What is the minimum Cost-to-Company that you will consider?	
Are you willing to be considered for another position?	
Are you willing to participate in a personality assessment?	
Where did you hear of this position? (newspaper, facebook, etc)	

3. Details of Present Position

Employer	
Position	
Reasons for resignation	
Notice Period	
May we contact your current employer for a reference check?	

4. Relevant Occupational Experience

Employer	Position	From		To	
		Year	Month	Year	Month

5. Language Proficiency

Language	SPEAK	WRITE	READ
English			
German			
Other (please specify)			
Are you prepared to participate in a competence test in respect of the languages indicated above?			

6. Tertiary Education

Degree/Diploma/Certificate	Institution	Year first enrolled	Year completed	Full time or Part-time

7. Additional Information

Furnish any additional information which you regard as relevant in support of your application e.g. experience, bursaries, awards, extraordinary achievements, special knowledge, abilities and skills.

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7. References

Name	Capacity	Institution	E-mail Address

8. Explain to what extent your qualification and experiences meet the requirements.

Requirement	Extent to which requirements are met or exceeded
Sound Analytical and numeracy skills	
Organized and systematic in work approach	
Attentive to detail and observant of specifics	
Ability to work independently and under pressure	

9. Additional information related to the position

These questions are solely for the purpose of determining your level of experience.

What computer applications / operating systems are you familiar with?	
Which other countries in Southern Africa have you visited?	
Have you worked in Transport and Logistics before?	
Rate your organization skills and time-management skills	
Rate your numeracy skills	

10. Declaration by applicant

I declare that the information I have provided on this form is true and correct,

Name: _____ Signature: _____ Date _____